

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**SPECIAL MEETING OF THE BOARD OF EDUCATION**  
**District Board Room – 13461 Ramona Avenue, Chino, CA 91710**  
**Closed Session – 4:30 p.m.**  
**Special Meeting – Immediately Following Closed Session**  
**February 6, 2025**

**AGENDA**

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on non-agenda and agenda items are accepted during the designated time on the agenda or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are asked to register on the electronic request to speak system available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability by 10:00 a.m. the day of a meeting.
- Agenda documents distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 13461 Ramona Avenue, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at [https://www.youtube.com/channel/UCWKinB4PTb\\_uskobmwBF8pw](https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw).

**I. OPENING BUSINESS**

**I.A. CALL TO ORDER – 4:30 P.M.**

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

**Discussion and possible action (times are approximate):**

- a. Conference with Legal Counsel-Anticipated Litigation(Government Code 54954.5 (c) and 54956.9 (d)(2) & (e)(1): One Possible Case. (Margaret A. Chidester & Associates) (15 minutes)
- b. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA Negotiations. Agency Designated Representatives: Dr. Grace Park, Sandra Chen, Joseph Durkin, and Jaime Ortega. (10 minutes)
- c. Public Employee Discipline/Dismissal/Release (Government Code 54957): (5 minutes)

**I.B. RECONVENE TO OPEN SPECIAL MEETING IMMEDIATELY FOLLOWING CLOSED SESSION**

1. Report Closed Session Action
2. Pledge of Allegiance

**I.C. COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA**

**I.D. CHANGES AND DELETIONS**

Proceedings of this meeting are recorded.

<b>II. ACTION</b>
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Motion \_\_\_\_ Second \_\_\_\_  
Preferential Vote: \_\_\_\_  
Vote: Yes \_\_\_\_ No \_\_\_\_

**II.A. FACILITIES, PLANNING, AND OPERATIONS**

**II.A.1. Resolution 2024/2025-43 Emergency Request to San Bernardino County Superintendent of Schools for Authorization to Award a Contract Without Bidding and Advertising for Repairs at Oak Ridge Elementary School**

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Recommend the Board of Education adopt Resolution 2024/2025-43 Emergency Request to San Bernardino County Superintendent of Schools for Authorization to Award a Contract without Bidding and Advertising for repairs at Oak Ridge Elementary School.

<b>III. ADJOURNMENT</b>
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Prepared by: Patricia Kaylor, Administrative Secretary, Board of Education  
Date posted: February 3, 2025

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** February 6, 2025

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D, Superintendent

**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations  
Kathy Casino, Director, Purchasing  
Anthony Nequette, Director, Maintenance and Operations

**SUBJECT: RESOLUTION 2024/2025-43 EMERGENCY REQUEST TO SAN  
BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS FOR  
AUTHORIZATION TO AWARD A CONTRACT WITHOUT BIDDING  
AND ADVERTISING FOR REPAIRS AT OAK RIDGE ELEMENTARY  
SCHOOL**

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**BACKGROUND**

From January 8, 2025 through January 23, 2025, an unprecedented wind storm struck southern California which resulted in Southern California Edison repeatedly shutting off power to Oak Ridge Elementary School for public safety reasons. During this fifteen day period, the school's power was shut off nine times for the entire school day.

Due to these repeated power outages and to minimize the disruption to classes and instruction, it was necessary to rent and install an emergency backup generator to power the school without advertising for or inviting bids.

Public Contract Code 20113 relieves the Board of Education from bidding requirements when, in an emergency, any repair, alteration, work or improvement is necessary to permit the continuance of existing school classes or to avoid danger to life or property. The Board must vote unanimously to request approval of the San Bernardino County Superintendent of Schools.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education adopt Resolution 2024/2025-43 Emergency Request to San Bernardino County Superintendent of Schools for Authorization to Award a Contract without Bidding and Advertising for repairs at Oak Ridge Elementary School.

**FISCAL IMPACT**

\$236,800.00 General Fund 01 RMA

NE:GS:AN:cb

**Chino Valley Unified School District  
Resolution 2024/2025-43  
Emergency Request to San Bernardino County Superintendent of Schools for  
Authorization to Award a Contract without Bidding and Advertising for  
Repairs at Oak Ridge Elementary School**

**WHEREAS**, the California Education Code Section 20113 relieves the governing boards of school districts from bidding requirements when, in an emergency, repairs, alterations, work or improvement are necessary to permit the continuance of existing classes or to avoid danger to life and property;

**WHEREAS**, from January 8, 2025 through January 23, 2025, there were repeated, wind related SCE power outages at Oak Ridge Elementary School that affected the entire campus, daily instruction and ongoing operations;

**WHEREAS**, the District's high voltage contractor provided an emergency backup generator to provide power to the school during outages;

**WHEREAS**, the normal bidding process would further affect normal school-wide operations and the education of students;

**WHEREAS**, immediate repairs, alterations, work or improvements were necessary to permit the continuance of instruction in existing school classes;

**WHEREAS**, the cost to make such repairs exceeded the statutory limit for bidding requirements; and

**WHEREAS**, the District had insufficient time to advertise for bids.

**THEREFORE, BE IT RESOLVED** that the Board of Education of the Chino Valley Unified School District declares that an emergency condition existed at Oak Ridge Elementary School.

**IT IS RESOLVED FURTHER** that the Administration of the Chino Valley Unified School District is authorized to request relief from the bidding requirements from the San Bernardino County Superintendent of Schools.

**IT IS RESOLVED FURTHER** that the Superintendent or his designee is authorized to sign all related documents.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 6th day of February 2025, by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

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Norm Enfield Ed.D., Superintendent  
Secretary, Board of Education



San Bernardino County Superintendent of Schools

**EMERGENCIES – AWARD OF  
CONTRACTS WITHOUT BIDS**  
*Public Contract Codes 20113 (K-12) and 20654 (CC)*

Name of School District Chino Valley Unified School District

Contact Person Gregory Stachura

Telephone (909) 628-1201, Ext. 1203

Date January 10, 2025

In accordance with Public Contract Code 20113 (K-12) or 20654 (CC), an emergency at  
Chino Valley Unified ☒ School District ☐ Community College has arisen.

(Please explain). From January 8, 2025, through January 23, 2025, an unprecedented wind event struck southern California which resulted in Southern California Edison repeatedly shutting off power to Oak Ridge ES and local neighborhoods, in the name of public safety. Because of these power outages and to minimize the disruption to classes and instruction, it was necessary to obtain an emergency backup generator to power the school without advertising for or inviting bids.

The following repairs, alterations, work or improvement is necessary to:

☒ A. Permit the continuance of existing school classes.

Check one

or

☐ B. Avoid danger to life or property.

*This approval is for awarding a contract without a bid only. It does not authorize a district to begin a project without obtaining any necessary local or state permits nor does it preclude any local or state building codes or ordinances.*

The type of work to be performed includes: delivery, set up and rental of 700 kW diesel powered generators to power Oak Ridge ES.

The Governing Board, at a ~~regular~~ special meeting on February 6, 2025, approved an emergency request with a vote of     to     and is asking the approval of the County Superintendent of Schools to make a contract in writing or otherwise on behalf of the district for the performance of labor and furnishing of materials or supplies for this purpose without advertising for or inviting bids.

I certify that the above information is true and correct and in accordance with Public Contract Code 20113 or 20654.

Gregory Stachura

Governing Board Designee

Assistant Superintendent

Title

February 7, 2025

Date

Required attachment for Superintendent's approval:

☐ Board Minutes/Resolution (unanimous vote)

Required attachments for DFS processing of payment:

☐ Contract documentation (where applicable)

☐ Bonds

☐ Approved on:

☐ Disapproved on:

\_\_\_\_\_  
County Superintendent of Schools